

# FEMA Procurement Preparedness Reviews: Helping Organizations Optimize Recovery Dollars

Procurement and contracting missteps represent one of the most significant exposures for applicants when it comes to FEMA reimbursement. Navigating unfamiliar rules and requirements after a catastrophic event can put millions of FEMA recovery dollars at risk. Disaster Recovery Services (DRS) can help your organization optimize disaster recovery funding by conducting a FEMA Procurement Preparedness Review.

## The Process

DRS reviews your organization's current procurement and contracting policies and procedures, measuring them against FEMA's Public Assistance Grant requirements. DRS then provides strategic guidance for better alignment for FEMA compatibility.



## The Approach

**Phase I** - During this phase, our thorough gap analysis will identify current areas of significant exposure for non-compliance with FEMA procurement and contracting requirements.

Typical deliverables during Phase I are:

- Gap analysis report complete with recommendations, assessment of current strength for required S/MBE/WBE inclusion, and FEMA procurement support resources
- Customized FEMA procurement and contracting checklists for every level and type of purchase
- FEMA procurement documentation support checklists for every level and type of purchase

**Phase II** - Based on the outcomes of the first phase, DRS provides assistance with the development of a thorough FEMA-compatible procurement strategy.

Typical deliverables during Phase II are:

- Gap analysis of current pre-disaster, emergency period, and post disaster procurement and contract categories
- Identification of standby contracts available through national purchasing cooperatives
- Recommended verbiage for FEMA-compatible terms and conditions and for bid/proposal templates



## Customization

DRS understands that organizations are unique in their level and stages of disaster recovery preparation. We work with your organization to provide optional services related to disaster procurement such as staff training on conducting cost/price analyses, development of FEMA procurement standard operating procedures, and process mapping of disaster procurement functions.

## Our Team's Experience

- Our DRS FEMA Procurement professionals have decades of experience serving in the roles of public procurement officers and risk managers. We have the unique perspective of both the client and the consultant.
- DRS Public Entity Practice Leaders work on a daily basis on behalf of clients with FEMA and state department of emergency management officials to help applicants optimize FEMA recovery dollars. We understand first-hand the challenges and scrutiny that procurement actions undergo for FEMA reimbursement eligibility.
- DRS has active involvement in providing guidance to national purchasing cooperatives to better align their processes and procedures with FEMA requirements.
- DRS currently serves on the Business Council for NIGP: The Institute for Public Procurement, providing guidance and support to NIGP members.
- DRS is a member of National Cooperative Procurement Partners (NCP) which allows our firm to stay out in front of evolving public procurement and supply chain challenges.

## See How We Can Help

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